

**DEER PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY BOARD MEETING**
Wednesday, January 22, 2025, 7:00pm

MINUTES

Present: Justin Belkin, President
John Gagliano, Vice President
Mike Gonzalez, Secretary (departed at 8:15pm)
Anne Cognato, Trustee
Susan Gaskin, Trustee

Michael Buono, Library Director
Susan Zapata, Business Manager

Albert Coster, CPA, Baldessari & Coster, LLP

Gregory Laub, President, Half Hollow Hills
Community Library Board of Trustees

CALL TO ORDER

Justin Belkin called the meeting to order at 7:00pm, and led those present in the Pledge of Allegiance.

**APPROVAL OF
MINUTES**

Upon a motion by Mike Gonzalez, seconded by Anne Cognato, the Board approved the minutes of the meeting of December 18, 2024.

**FINANCIAL
MATTERS**

Upon a motion by Joh Gagliano, seconded by Anne Cognato, the Board approved the current bills and Treasurer's Report.

Albert Coster, CPA, Baldessari & Coster, LLP, presented his firm's findings regarding their financial audit for the 2023-2024 fiscal year.

Upon a motion by Anne Cognato, seconded by John Gagliano, the Board approved a preliminary budget for fiscal year 2025-2025.

**DIRECTOR AND
BUSINESS
MANAGER'S
REPORT**

The Library Director discussed his ongoing research regarding the library's technology systems.

The Library Director discussed program costs and timelines regarding the implementation of Vega.

The Library Director indicated New York State annual report statistics will be ready in February.

The Library Director indicated he reviewed information from various vendors for chairs for the Community Room, and made two recommendations. The Board tabled voting regarding same.

Fencing around the rooftop HVAC unit was briefly discussed.

MONTHLY BOARD MEETING

Wednesday, January 22, 2025

MINUTES – page 2 of 2

**PERSONNEL
MATTERS**

Upon a motion by John Gagliano, seconded by Anne Cognato, the Board approved the appointment of full-time Children’s Librarian Trainee Ashley Ronquillo.

OTHER BUSINESS

Department library usage statistics were presented.

**EXECUTIVE
SESSION**

Upon a motion by Susan Gaskin, seconded by John Gagliano, the Board entered Executive Session at 8:40pm.

Upon a motion by Anne Cognato, seconded by Susan Gaskin, the Board exited Executive Session at 9:24pm.

**DATE OF NEXT
MEETING**

The Board agreed to Wednesday, February 26, 2025 at 7pm for the next monthly Board meeting.

ADJOURNMENT

Upon a motion by Anne Cognato, seconded by Susan Gaskin, the meeting adjourned at 9:24pm.

Respectfully submitted,

Susan Zapata
Business Manager