

**DEER PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY BOARD MEETING
Wednesday, September 27, 2023, 7:00pm**

MINUTES

Present: Justin Belkin, President
John Gagliano, Vice President
Mike Gonzalez, Secretary
William Celona, Trustee
Anne Cognato, Trustee

Richard Rapecis, Library Director
Susan Zapata, Business Manager

CALL TO ORDER

Justin Belkin called the meeting to order at 7:10pm, and led those present in the Pledge of Allegiance.

**EXECUTIVE
SESSION**

Upon a motion by Mike Gonzalez, seconded by Anne Cognato, the Board entered Executive Session at 7:11pm.

Upon a motion by John Gagliano, seconded by Anne Cognato, the Board exited Executive Session at 8:06pm.

**APPROVAL OF
MINUTES**

Upon a motion by William Celona, seconded by Mike Gonzalez, the Board approved the minutes of the meeting of August 23, 2023.

**FINANCIAL
MATTERS**

Upon a motion by Anne Cognato, seconded by John Gagliano, the Board approved the current bills and Treasurer's Report.

**BUSINESS
MATTERS**

The Board approved an April 2, 2024 vote date.

Upon a motion by Mike Gonzalez, seconded by Anne Cognato, the Board approved the engagement of BBS with regard to the demolition of the building on 75 East 5th Street.

Library telephone services provided by Spectrotel and Commpath were discussed.

The Board approved the purchase of additional tables and chairs for public seating on the main floor at a cost of approximately \$6,000.

Additional building improvements were discussed, including the refurbishment of shelving panels and interior painting estimates.

The Director and Board discussed the library's website hosting and support company.

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**PERSONNEL
MATTERS**

Upon a motion by Mike Gonzalez, seconded by William Celona, the Board approved vacation benefits in line with Local 74 full-time positions, and 9 sick days per year, after completion of a 6 month probationary period, for an open Account Clerk position. John Gagliano dissented regarding 9 sick days per year.

Leaves of absence for a librarian and a librarian trainee were discussed.

The continued search for a custodian was discussed.

OTHER BUSINESS

SCLS' Suffolk County Public Libraries Summer Tour was discussed.

Upon a motion by Mike Gonzalez, seconded by William Celona, the Board approved a material selection policy.

The Board approved a schedule of future meeting dates.

Upon a motion by John Gagliano, seconded by Mike Gonzalez, the Board approved adding the discussion of a union settlement agreement to the agenda.

Upon a motion by William Celona, seconded by Anne Cognato, the Board approved a union settlement agreement.

**DIRECTOR'S
REPORT**

Department library usage statistics were presented.

Incident reports and meeting room requests were discussed.

The Director discussed the library's participation in a recent fall festival at Geiger Park.

The Board and Director discussed the library's recent application for a New York State construction grant, in which the Director applied for \$300,000 for a roofing project.

**DATE OF NEXT
MEETING**

The Board agreed to Wednesday, October 18, 2023 at 7:00pm for the next monthly Board meeting.

**MEETING
ADJOURNMENT**

Upon a motion by William Celona, seconded by Anne Cognato, the meeting was adjourned at 9:55pm.

Respectfully submitted,

Susan Zapata
Business Manager