

**DEER PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY BOARD MEETING
Wednesday, October 18, 2023, 7:00pm**

MINUTES

Present: Justin Belkin, President
Mike Gonzalez, Secretary
Anne Cognato, Trustee

Richard Rapecis, Library Director
Susan Zapata, Business Manager

Jacqueline Wimbush, Community Member

Excused: John Gagliano, Vice President
William Celona, Trustee

CALL TO ORDER

Justin Belkin called the meeting to order at 7:05pm, and led those present in the Pledge of Allegiance.

**PUBLIC
EXPRESSION**

Jacqueline Wimbush discussed the success of SCLS' Suffolk County Public Libraries Summer Tour, and inquired about upcoming library programming and renovation projects.

**APPROVAL OF
MINUTES**

Upon a motion by Mike Gonzalez, seconded by Anne Cognato, the Board approved the minutes of the meeting of September 27, 2023.

**FINANCIAL
MATTERS**

Upon a motion by Mike Gonzalez, seconded by Anne Cognato, the Board approved the current bills and Treasurer's Report.

**BUSINESS
MATTERS**

The Director and Board discussed replacement end panels and shelving for book stacks on the main floor.

The Director indicated he is researching options regarding hosting and maintenance of the library's webpage.

Library telephone services were discussed. The Director indicated the need for a new phone system. The Board inquired as to the age and type of wiring currently being used.

Interior painting was discussed. The Board requested estimates regarding same.

The Board requested a status update for a contract with BBS with regard to the demolition of the building on 75 East 5th Street.

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**PERSONNEL
MATTERS**

The continued search for a custodian was discussed. The Board requested information regarding the position be furnished for the next Board meeting.

OTHER BUSINESS

The Director and Board discussed the library's Acceptable Patron Behavior, Unattended Children and Children's Services Computer Use policies.

Department library usage statistics were presented.

The Board and Director discussed a patron suggestion regarding the use of credit cards to pay for aquarium tickets.

The Director indicated patrons will be advised of upcoming building closures due to renovations via website, signage and phone announcements.

**EXECUTIVE
SESSION**

Upon a motion by Mike Gonzalez, seconded by Anne Cognato, the Board entered Executive Session at 8:07pm.

Upon a motion by Anne Cognato, seconded by Mike Gonzalez, the Board exited Executive Session at 8:19pm.

**DATE OF NEXT
MEETING**

The Board agreed to Wednesday, November 15, 2023 at 7:00pm for the next monthly Board meeting.

**MEETING
ADJOURNMENT**

Upon a motion by Mike Gonzalez, seconded by Anne Cognato, the meeting was adjourned at 8:19pm.

Respectfully submitted,

Susan Zapata
Business Manager