

**DEER PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY BOARD MEETING**
Wednesday, August 23, 2023, 7:00pm

MINUTES

Present: Justin Belkin, President
John Gagliano, Vice President
Mike Gonzalez, Secretary
Anne Cognato, Trustee

Richard Rapecis, Library Director
Susan Zapata, Business Manager

Thomas M. Volz, Esq., Volz & Vigliotta, PLLC

Excused: William Celona, Trustee

CALL TO ORDER

Justin Belkin called the meeting to order at 7:01pm, and led those present in the Pledge of Allegiance.

**EXECUTIVE
SESSION**

Upon a motion by John Gagliano, seconded by Mike Gonzalez, the Board entered Executive Session at 7:01pm.

Upon a motion by Mike Gonzalez, seconded by Anne Cognato, the Board exited Executive Session at 8:36pm.

**APPROVAL OF
MINUTES**

Upon a motion by Mike Gonzalez, seconded by Anne Cognato, the Board approved the minutes of the meeting of July 26, 2023.

**FINANCIAL
MATTERS**

Upon a motion by John Gagliano, seconded by Anne Cognato, the Board approved the current bills and Treasurer's Report.

**PERSONNEL
MATTERS**

The Board tabled discussion of an Account Clerk position.

The Board discussed background checks.

**BUILDING
MATTERS**

Estimates regarding the demolition of the building at 75 East 5th Street were discussed.

Library telephone services provided by Spectrotel and Commpath were discussed.

Upon a motion by Mike Gonzalez, seconded by Anne Cognato, the Board approved the purchase of new tables and chairs for public seating on the library's main floor from A.R. Kropp Co. & Sons.

The Board unanimously agreed to engage National Library Relocations to move library materials for an upcoming renovation project.

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Additional building improvements were discussed including the refurbishment of shelving, painting and window treatments. The Board requested an estimate for interior painting.

OTHER BUSINESS

SCLS' Suffolk County Public Libraries Summer Tour was discussed.

A bus trip survey was discussed.

Policies regarding library material selection were discussed. The Board tabled voting on the adoption of policies regarding same.

**DIRECTOR'S
REPORT**

Department library usage statistics and patron suggestions were presented.

Incident reports were discussed.

**DATE OF NEXT
MEETING**

The Board agreed to Wednesday, September 27, 2023 at 7:00pm for the next monthly Board meeting.

**MEETING
ADJOURNMENT**

Upon a motion by Mike Gonzalez, seconded by Anne Cognato, the meeting was adjourned at 9:50pm.

Respectfully submitted,

Susan Zapata
Business Manager