

**DEER PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY BOARD MEETING**
Monday, May 1, 2023, 7:00pm

MINUTES

Present: Justin Belkin, President
William Celona, Secretary
John Gagliano, Trustee
Mike Gonzalez, Trustee
Anne Cognato, Trustee Elect

Richard Rapecis, Library Director
Susan Zapata, Business Manager

Luigi Amato, Community Member
Susan Gaskin, Community Member
Barbara Liquorie, Community Member
Bob Liquorie, Community Member
Ralf Nemec, Community Member
Margie Russo, Community Member

CALL TO ORDER

Justin Belkin called the meeting to order at 7:02pm, and led those present in the Pledge of Allegiance.

**PUBLIC
EXPRESSION**

Community members discussed library programming, building expansion and renovations, fundraising and volunteer opportunities.

**APPROVAL OF
MINUTES**

Upon a motion by William Celona, seconded by John Gagliano, the Board approved the minutes of the meeting of March 22, 2023.

**FINANCIAL
MATTERS**

Upon a motion by John Gagliano, seconded by William Celona, the Board approved the current bills and Treasurer's Report.

**BUILDING
MATTERS**

Upon a motion by William Celona, seconded by John Gagliano, the Board approved contracting Summit Pavers to repair the library's sidewalk and curbing areas, pending a verbal agreement to remove all debris.

The Board and Director discussed subcontractors' visit to the library on April 28, 2023.

The Board and Director discussed book moving companies for an upcoming library renovation project.

**BUSINESS
MATTERS**

Upon a motion by John Gagliano, seconded by William Celona, the Board approved the discontinuation of credit card payments at self-check terminals.

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Upon a motion by John Gagliano, seconded by William Celona, the Board approved an addition to the agenda regarding a contract by Baldessari & Coster LLP.

Upon a motion by John Gagliano, seconded by William Celona, the Board approved a contract by Baldessari & Coster LLP.

The Board and Director discussed AIA contracts with regard to an upcoming library renovation project. The Board requested review and approval of same by library counsel.

Upon a motion by William Celona, seconded by John Gagliano, the Board approved a list of future monthly Board meeting dates.

**EXECUTIVE
SESSION**

Upon a motion by John Gagliano, seconded by Mike Gonzalez, the Board entered Executive Session at 7:43pm.

Upon a motion by John Gagliano, seconded by Mike Gonzalez, the Board exited Executive Session at 7:49pm.

CORRESPONDENCE

Upon a motion by John Gagliano, seconded by Mike Gonzalez, the Board approved a response to an UPSEU grievance.

**PERSONNEL
MATTERS**

The Board discussed the Account Clerk position.

Upon a motion by William Celona, seconded by John Gagliano, the Board approved an addition to the agenda regarding the hire of Pauline Sims as a part-time library clerk, up to 17.5 hours per week.

Upon a motion by John Gagliano, seconded by William Celona, the Board approved the hire of Pauline Sims as a part-time library clerk, up to 17.5 hours per week.

The Board confirmed their prior approval to hire a full-time custodian.

The Board discussed hiring a part-time guard.

**DIRECTOR'S
REPORT**

Department library usage statistics were presented.

Incident reports were discussed.

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**DATE OF NEXT
MEETING**

The Board agreed to Wednesday, May 24, 2023 at 7pm for the next monthly Board meeting.

**MEETING
ADJOURNMENT**

Upon a motion by William Celona, seconded by John Gagliano, the meeting was adjourned at 8:58pm.

Respectfully submitted,

Susan Zapata
Business Manager