

**DEER PARK PUBLIC LIBRARY
MEETING OF BOARD OF TRUSTEES
AGENDA
November 17, 2021 7:00 p.m.**

- I. Call to order.
- II. Public Expression – limited to five (5) minutes per speaker
- III. NOTE: Joseph Rettig and/or Fred Seba of BBS have been invited to speak to the Trustees regarding ceiling tile abatement, replacement and electric lighting upgrade. Messrs. Rettig and Seba are scheduled to be out to town. They will endeavor to attend. Arrival time will vary depending on weather and traffic conditions.
- IV. Unapproved minutes
 - *Approval of minutes of meeting of October 27, 2021
- V. Financial Report
 1. * Approval of Treasurer’s Report
 2. * Approval of bills
- VI. Selected Statistics
- VII. *Approval of SCLS budget
- VIII. *Approval to hire _____ PT clerical position up to 17 ½ hours per week in circulation department. (This is written prior to receiving confirmation from candidate)
- IX. Executive Session
- X. *Approval for roof repair. Please see Director’s Report
- XI. Discussion regarding open positions
- XII. Open items
 - Community Survey
 - Testing in connection with HVAC project
 - Representative/s from BBS to discuss \$300,000 estimate for asbestos ceiling tile abatement, replacement and lighting
- XIII. Suggestions
- XIV. Incident Reports
- XV. Correspondence & Memoranda

XVI. Request/s for using the meeting room - none

XVII. Other Business

XVIII. Next Board Meeting to be Determined _____ at 7:00 p.m.

XIX. Adjournment

Director's Report

November 17, 2021

The Roof

Problems with the roof are long standing. The 2018 Facilities Study prepared by BBS recommended that the roof be replaced.

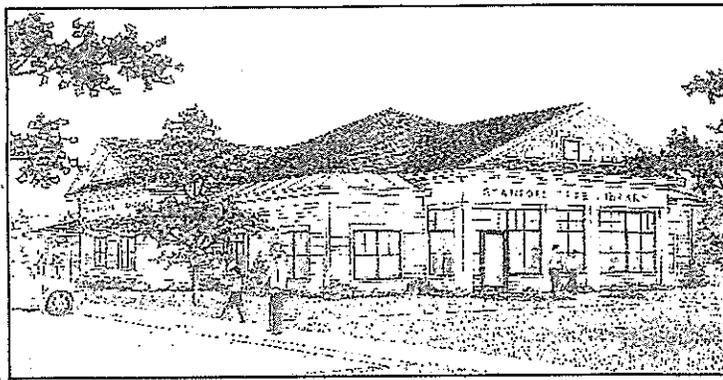
Until such time as the roof is replaced repairs are necessary to keep water out and prevent further deterioration. Nationwide Restoration has been called upon to address issues as they occur. The frequency and severity of leaks has been reduced due to those efforts.

At this time, the membrane along the walls adjacent to the elevator is wrinkling and needs to be secured. Rather than proceed with having Nationwide Restoration do the repairs on time and materials basis as proposed, pursuant to the request of the Board of Trustees attempts have been made to obtain quotes for the work. The attempt has been unsuccessful.

One vendor did visit the library and upon seeing the roof proposed a large scale project. The proposed cost is so much less than what BBS estimated three years ago, that the vendor's proposal is subject to question. At such time as a decision is made to proceed with replacing the roof, BBS should be engaged for design and other services so that the project meets the needs of the library.

I recommend that Nationwide Restoration be engaged to proceed with repairing the area in the vicinity of the elevator and that Nationwide continue to be called in to take care of problems as they occur. Please note that Nationwide is not under a long term contract. Repairs are done in response to specific requests for service.

Stanford Free Library
6035 Route 82
Stanfordville, NY 12581



Fall, 2020

Stuff Happens!!!

Dear Friends and Neighbors,

The new library was filled with people browsing, borrowing items, using the internet and taking advantage of all the programs. We were thrilled with how things were going, enjoying the new building, planning new programs, etc. and then COVID shut everything down.

The building was closed, but the library was open. We continued to serve our community in new, innovative ways. We partnered with the Town Recreation Department to offer several outdoor programs and we went virtual with others. Patrons now have the ability to sign up for a library card right from our website giving them immediate access to our many varied digital resources. In short, we worked hard to keep our patrons engaged and connected. The long-awaited reopening of the library building was met with enthusiasm and gratitude. Everyone is happy to be back inside the building and we are thrilled to see our patrons again.

The library will adapt to the needs of our community. As we look to the future our goal is to continue to adapt and provide Stanford residents with great service, programs and access to all the items in our library and the Mid-Hudson library system. In spite of the limitations of the COVID crisis the loaning of materials has surpassed last year's record levels and we expect it to continue to grow.

The library has become a virtual office. Many people have started working virtually. We have seen a marked increase in patrons using the library's WiFi both inside and outside the building. We are happy to help them to stay connected while remaining socially distant.

In closing, I'd like to thank you for your support. It is great seeing so many people taking pride in what we have been able to accomplish by working together. Let's keep it going!

The library can still use your help as we prepare for 2021. Please send your tax-deductible donation in the enclosed envelope. We are a non-profit 501(c) 3 and all donations are tax deductible. We greatly appreciate the continued support of our remarkable community.

Sincerely,

Mark Williams

Mark Williams
Board President

Library Board of Trustees

Jim Bail, Natalie Bliss, Pat Bull, Claudia De Bellis, Pamela Deitrich, John Shanley,

STANFORD FREE LIBRARY SURVEY 2020

The library periodically reevaluates its services. If you have already taken a survey, thank you. We are sending out this revised survey to reach a wider audience. Your opinion helps the library to better serve the community.

Thank You.

1. What library building services do you use? (check all that apply)

- Adult Books Children's Books Teen Books Audio Books DVDs Music CDs
 Magazines/ Newspapers Museum Passes Quiet Study/Research Computers WiFi
 Copies/Scans/Fax Adult Programs Children's Programs Teen Programs Reference Help
 Socializing Art Exhibits

2. What library online services do you use? (check all that apply)

- Adult eBooks Children's/Teen eBooks Adult eAudio Books Children's/Teen eAudio Books
 eMagazines Research Databases Movies (Kanopy) Language Learning (Mango)
 Crafts (Creative Bug) Kids Games/Stories based on books (Tumble Books) Life Long Learning (Universal Class)

3. When you visit the library are you able to find what you want? Yes No With Help

4. Other than books, DVDs, CDs and magazines, what other materials would you be interested in borrowing from our library?

(some libraries loan toys, cake pans, etc.) _____

5. Please rate the following:

	Excellent	Good	Fair	Poor	Do Not Use
Website	<input type="checkbox"/>				
Social Media	<input type="checkbox"/>				
Newsletter	<input type="checkbox"/>				

6. Our library is currently open: Mon. & Wed. 9am - 12pm & 2pm - 8pm, * Tues., Thurs. & Fri. 2pm - 8pm * Sat. 9am - 2pm

Here are some options to change them. Please mark the options that would be helpful to you.

- Add morning hours - (9am - 12pm) on Tues., Thurs., or Fri.
 Change to full day hours (9am to 8pm) - 3 days a week
 Change to full day hours - (10am - 7pm) Mon. - Fri.
 Add Sat. hour - (2pm - 3pm)
 Satisfied with current hours.

7. How can the library and its services be improved?

Please indicate the importance of the following:

	VERY IMPORTANT	IMPORTANT	SOMEWHAT IMPORTANT	NOT IMPORTANT	NEVER USED
Adult Books	<input type="checkbox"/>				
Children's Books	<input type="checkbox"/>				
Teen Books	<input type="checkbox"/>				
Books on CD	<input type="checkbox"/>				
DVDs	<input type="checkbox"/>				
Magazines/Newspapers	<input type="checkbox"/>				
Ebooks	<input type="checkbox"/>				
Eaudio books	<input type="checkbox"/>				
Emagazines	<input type="checkbox"/>				
EMovies	<input type="checkbox"/>				
Reference Items	<input type="checkbox"/>				
Computers	<input type="checkbox"/>				
Printer/Scanning/Fax	<input type="checkbox"/>				
Programs for Preschoolers	<input type="checkbox"/>				
Programs for School Age Kids	<input type="checkbox"/>				
Programs for Teens	<input type="checkbox"/>				
Programs for Adults	<input type="checkbox"/>				

Is there anything else you would like to share?
