

DEER PARK PUBLIC LIBRARY BOARD OF TRUSTEES
ANNUAL REORGANIZATION MEETING AND REGULAR MEETING
July 27, 2021 7:00 p.m.

- I. Call to order.
- II. Public Expression – limited to five (5) minutes per speaker
- III. *Nomination and Election of Trustee Officers
- IV. Annual Re-organizational Business.
 - 1) *The following items must be reaffirmed for 2021-2022
 - a. Meeting time and calendar of monthly Board of Trustees meetings, fourth Wednesday of each month 7:00 p.m., unless change is required due to lack of quorum, weather, etc. Note: Date and time to be arranged for August and December meetings held for purpose of approval of bills
 - b. Review and approval of Conflict of Interest Policy. Completed forms to be submitted by Trustees, Treasurer and Director
 - c. Review and approval of Investment Policy
 - d. Review and approval of Whistleblower Policy
 - e. Official newspapers designated to carry legal notices are *Babylon Beacon*, and *Long Island Business News*
 - f. Board of Trustees designates the library official to certify the staff payroll to be the Library Director. In his/her absence, the designee is the Assistant Director;
 - g. Continuation of bank accounts at 1st National Bank of Long Island
 - h. The designated Treasurer shall remain Maria Antonelli, at a monthly stipend of \$300
 - i. Designation of authority for investment of library funds to be the Library Director. In his/her absence the designee is the Assistant Director.
 - j. BOCES Employment Assistance Program to be renewed, annual cost to be approximately \$1,800
 - k. Approval of holiday closings (NOTE: Includes Juneteenth Holiday)
 - 2) *The following independent professionals to be retained for 2021-2022
 - a. Cook Maran insurance brokerage
 - b. Custom Computer Specialists as the information technology consultants (approved at the June 23, 2021 meeting)
 - c. Pine Barrens Printing as printing firm for the Library newsletter and other publications.
 - d. Law Offices of Thomas M. Volz, PLLC as Library Counsel (approved at the June 23, 2021 meeting)
- V. Unapproved minutes
 - *Approval of minutes of meeting of June 23, 2021
- VI. Financial Report
 1. * Approval of Treasurer's Report
 2. * Approval of bills

- VII. * Approval of Tax and Borrowing Letter to the Deer Park Union Free School District
- VIII. * Approval of 2017 – 2024 contract with UPSEU
- IX. * Approval of proposed budget for 2021 – 2022
- X. * Approval to hire Kristen Breslin as Full Time in Children’s Department, provided Ms. Breslin is reachable on the Civil Service list, local preference
- XI. * Approval of 2017 – 2024 contract with UPSEU
- XII. * Approval of Telephone Equipment Service contract with Commpath
- XIII. * Approval of pavement repair and sealing contract with Suffolk Property Development Corp.
- XIV. * Approval of repairs to HVAC air handler
- XV. * Revisiting open staff positions in circulation department. The need has increased following further reduction in staffing
- XVI. Assistant Director’s Report
- XVII. Director’s Report
- XVIII. Incident Reports
- XIX. Correspondence
- XX. Other Business
- XXI. Next Board Meeting to be determined August / September
- XXII. Adjournment

Director's Report for July 2020

TKE Elevator Modernization Proposal

Community Fair Sunday, September 26th